

NHACertifiedPatientCareTechnician/Assistant (CPCA)
DetailedTestPlanbasedonthe2011JobAnalysisStudy
100scored

14. Use

36.	Assist patient with taking self administered prescribed medications.	
37.	Apply oxygen therapy (e.g., nasal cannula, mask).	
38.	Assist with patient administered nebulizer treatments.	
39.	Weigh a patient (e.g., standing, wheelchair, or bed scales).	
40.	Assist patients with orthotic or prosthetic devices (e.g., hearing aids, dentures, artificial eyes, or extremities).	
41.	Perform home health aide services.	
42.	Perform hospice/palliative care services.	
43.	Perform ostomy care (excluding irrigation).	
44.	Assist with ostomy care.	
45.	Perform postmortem care.	
46.	Observe for and report edema.	
47.	Observe and report patient pain using a pain scale.	
48.	Monitor and record vital signs	

3.	Substance abuse involving patients or staff	
4.	Domestic violence/intimate partner abuse involving patients or staff	
B.	Transport patients using proper body mechanics.	
C.	Transfer patients using proper body mechanics.	
D.	Monitor patients' environmental safety (e.g., fall precautions, faulty equipment).	
E.	Prevent workplace injuries by following OSHA guidelines.	
F.	Recognize and respond to emergency situations	

B.	Dispose of biohazardous materials properly, as dictated by OSHA (e.g., sharps containers, red bags).	
C.	Follow exposure control plans in the event of occupational exposure.	
D.	Wear personal protective equipment while following standard precautions (e.g., gloves, gowns, masks, shoe covers).	
E.	Perform aseptic technique.	
F.	Perform sterile technique.	
5. Phlebotomy		23
A.	Primary Collections	15
1.	Demonstrate proper insertion and removal techniques for venipuncture.	
2.	Perform capillary collection method based on patient age and condition.	
3.	Ensure patient safety throughout the collection process.	
4.	Perform venipuncture steps in correct order (e.g., evacuated tube	

12.	Verify quality of equipment (e.g., sterility, expiration date, manufacturer's defects).	
B.	Special Collections	3
1.	Prepare peripheral blood smears.	
2.	Perform blood culture collections.	
3.	Assist other healthcare professionals with blood culture collections.	
4.	Collect blood samples for inborn errors of metabolism (e.g., PKU, galactosemia).	
5.	Perform phlebotomy for blood donations.	
6.	Calculate volume requirements to avoid causing iatrogenic anemia.	

6. EKG Monitoring	10
A. Calculate patient heart rate from the EKG tracing (e.g., 6 second method, R to R, sequencing).	
B. Identify artifacts from the tracing (e.g., wandering baseline, somatic, electrical).	
C. Resolve artifacts from the tracing (e.g., wandering baseline, somatic, electrical).	
D. Record leads on a patient	
1. 3 lead	
2. 5 lead	
3. 12 lead	
E. Verify the leads	

